

# Privacy of your Medical Record and Personal Information

**Your medical record and person health information are confidential documents and Wakefield Gardens Surgery adheres to principles of the RACGP Handbook for the Management of Health Information in Private Medical Practice and has a written policy, which is available for patients.**

Your Health information and medical record may be used and disclosed for the following reasons:

- For communicating relevant information with other treating doctors, specialists, or allied health professionals.
- For follow up reminder/ recall notices by mail
- For National/State or territory registers (e.g., Immunization data)
- For State/ Territory reminder systems (e.g., cervical screening (PAP smear reminders or Familiar cancer registries))
- Accounting/ Medicare/ Health Insurance procedures
- Quality Assurance activities such as Accreditation
- Disease notification as required by law (e.g., infectious diseases)
- Use by all doctors/nurses/ allied health professionals in this practice when consulting you
- For legal related disclosure as required by court of law (e.g., subpoena, court order etc.)
- For research purposes (de-identified, meaning you are not able to be identified from the information given)

If you have any concerns or wish to restrict access to your personal health information, please discuss these with your doctor